



Birthday Parties

at The Children's Museum of Acadiana

Thank you for choosing the Children's Museum of Acadiana (CMA) for your birthday celebration! Please review the following important information about your party.

The Basics

- General Admission for up to 15 CHILDREN and 20 ADULTS*
- Designated BIRTHDAY PARTY HOST
- PRIVATE PARTY ROOM for 45 minutes
- PARTY ESSENTIALS including plates, napkins, forks, and beverages for the children

The immediate birthday family (parents and siblings of the birthday child) included 20. are admitted in addition to the included 15 children and 20 adults. A fee of \$15 will be charged for each child over the included 15, and \$5 will be charged for each additional adult over the i Children 12 months and under are free.

Party Policies

- You will not be able to enter the museum before your scheduled time.
- Balloons must be weighted down. Tape is not permitted on party room walls.
- You will have 45 minutes in your party room. Please be considerate of the next party.
- The museum is not responsible for lost, stolen, or damaged items.
- Entire exhibits or parts of exhibits are subject to closure.

Guest List

In order for us to expedite the check-in process of your guests, we ask that you bring a guest list with you to the museum. For your convenience, we have provided a template for you to use on page 4.

Rescheduling

Refunds and any other payments applied in advance of the party are non-refundable. Parties may be rescheduled within one calendar year of the original party date.

Day of the PARTY!

Your Arrival

Upon arrival, check-in at the front desk. The birthday child will receive their Birthday Button. Let the front desk host know if you have any special decorations, utensils, candles, etc. for your party post to set up in the room.

Guest Arrival

Museum Staff will greet your guests in the lobby, collect their presents, and keep track of the number of adults and children attending the party. Please remember that the museum is not a “drop off” facility. If a child attending the party is dropped off, the birthday party parent is responsible for that child until his or her parents arrive to pick them up. Any children who are interrupting the play of others will be taken to the birthday party parent.

Party Timeline

Children will play on the museum floor for 1 hour. After this, the children will be called into the party room via intercom.

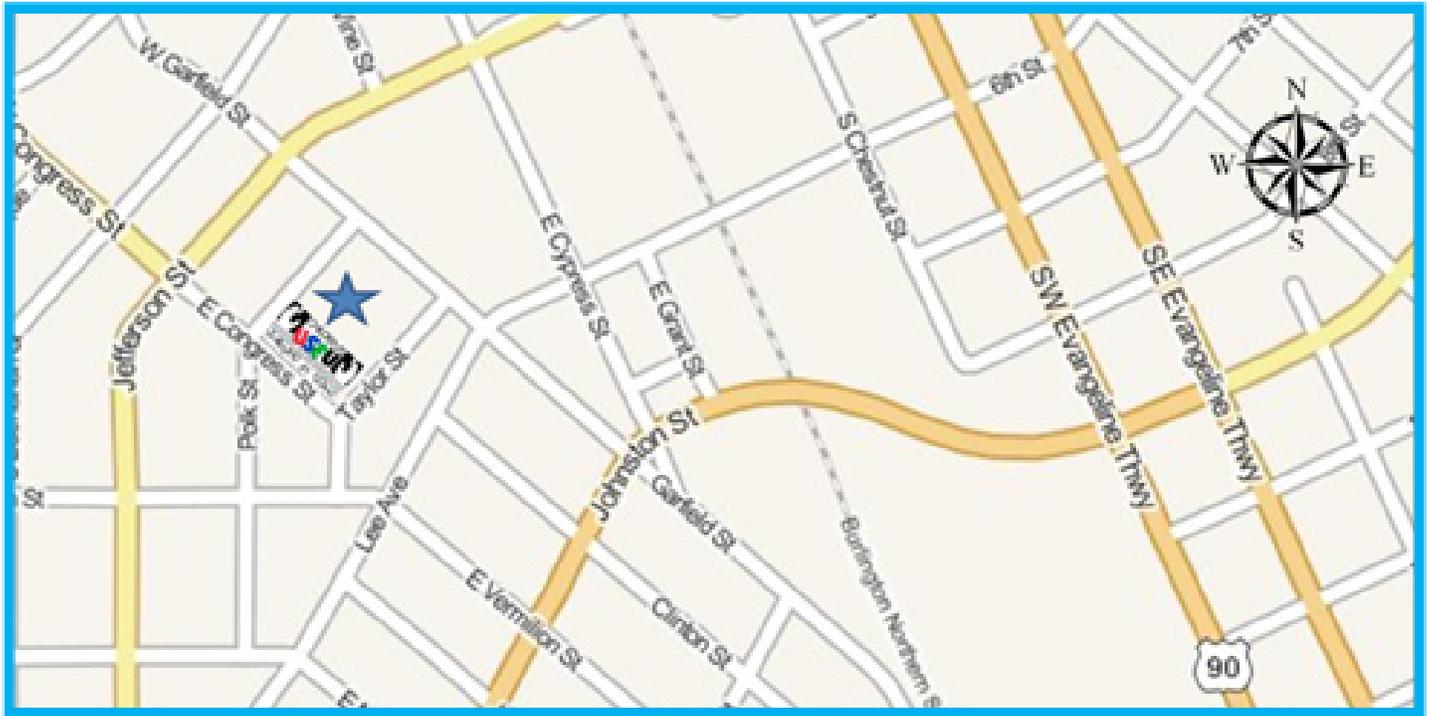
You may spend up to 45 minutes in the party room. After 45 minutes in the room, your party host will need to begin cleaning the room and preparing for the next birthday party. While you will no longer have access to the party room, you and your guests can remain in the museum until the timed session expires. Your party host will bring birthday presents and any decorations that you brought with you to the museum’s front desk, where it will be stored until you are ready to leave. Once in the party room, your party host will help facilitate, singing “Happy Birthday,” cutting/serving cake, pizza, & drinks, and the distribution of gifts. If requested, the party host can compose a list of the gifts your child received. Remember your party host’s first priority is serving the children, then the adults.

Final Charges

Before you leave, please visit the front desk to pay the remaining balance of your party package, charges for any extra children and adults or party add-ons, as well as an optional tip for your party host.

Getting to the Museum

The Children's Museum is located at 201 East Congress Street, Lafayette, LA 70501. The museum is located in downtown Lafayette, in between Parc International and Parc Sans Souci. The entrance to our parking lot is on Taylor Street.



Parking

The museum offers free parking in its parking lot. The entrance to the parking lot is on Taylor Street. Please note that the parking lot gates close at 5:00pm. Any cars remaining in the lot at this time will be locked-in until the museum reopens for business. If the museum's parking lot is full, guests can either park at one of the many parking meters downtown (no charge on weekends) or in the Vermillion Street Parking Garage, located at the corner of Vermillion Street and Polk Street. Parking is free in the parking garage for cars entering before 4:00pm on Saturdays and free all day on Sunday.



Revised 8/25/2020 *Subject to change

201 E. Congress St.
Downtown Lafayette
337-232-8500

administration@cmalaf.org

Guest List

Please bring with you to the museum on the day of your party, or email in advance to administration@cmalaf.org. If a guest list is not provided, the first 15 children and 20 adults that arrive will be counted as covered by the package.

DATE OF PARTY _____ **TIME OF PARTY:** _____

Birthday Child: _____

Siblings of Birthday Child: _____

Parents of Birthday Child: _____

Children (15)

Adults (20)

Notes: